

Service Improvement and Finance – Scrutiny Performance Panel

Work Plan 2022/23

<p>Meeting 1 6 Sep 2022 10am</p>	<ol style="list-style-type: none"> 1. Role of the Service Improvement and Finance Scrutiny Panel 2. Overview: <i>Understanding Financial Reporting</i> Ben Smith – Director of Finance / S.151 Officer 3. Overview: <i>Understanding Performance Monitoring</i> Richard Rowlands – Strategic Delivery and Performance Manager 4. Work Plan 2022/23 Panel to discuss/agree work plan topics for the coming year.
<p>Meeting 2 4 Oct 2022 10am</p>	<ol style="list-style-type: none"> 1. Q1 Budget Monitoring Report – 2022/23 <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy 2. Annual Performance Monitoring Report for 2021/2022 <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr David Hopkins – Cabinet Member for Corporate Services & Performance
<p>Meeting 3 8 Nov 2022 10am</p>	<ol style="list-style-type: none"> 1. Review of Revenue Reserves <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy 2. Quarter 1 2022/23 Performance Monitoring Report <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr David Hopkins – Cabinet Member for Corporate Services & Performance 3. Welsh Public Library Standards Annual Performance Report <i>Invited to attend:</i> Karen Gibbins – Library Services Manager Cllr Elliott King – Cabinet Member Culture and Equalities 4. Welsh Housing Quality Standards Annual Update <i>Invited to attend:</i> Dave Meyrick -Programme Planning and Delivery Manager/Carol Morgan – Head of Housing and Public Health Cllr Andrea Lewis, Cabinet Member for Transformation
<p>Meeting 4 6 Dec 2022 10am</p>	<ol style="list-style-type: none"> 1. Mid Term Budget Statement 2022/23 <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy 2. Annual Review of Performance 2021/2022 <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr David Hopkins – Cabinet Member for Corporate Services & Performance 3. Welsh Language Standards Annual Report 2021/2022 <i>Invited to attend:</i> Lisa DeBenedictis - Standards Officer Cllr Elliott King – Cabinet Member Culture and Equalities Cllr Robert Smith – Cabinet Member for Education and Learning

	<p>4. Recycling and Landfill - Annual Performance Monitoring 2021/22 and Recycling of Business Waste Briefing <i>Invited to attend:</i> Cllr Cyril Anderson– Cabinet Member Community Services Chris Howell – Head of Waste Management and Parks Matthew Perkins – Group Leader, Waste</p>
<p>Meeting 5 17 Jan 2023 10am</p>	<p>1. Draft Budget Proposals 2022/23 – 2025/26 <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</p> <p>2. Q2 Budget Monitoring 2022/23 <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</p> <p>3. Q2 2022/23 Performance Monitoring Report <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr David Hopkins – Cabinet Member for Corporate Services & Performance</p> <p>4. Sustainable Swansea Update - Transformational delivery aspects <i>Invited to attend:</i> Ness Young – Interim Director of Corporate Services Sarah Lackenby – Head of Digital and Customer Services Marlyn Dickson – Strategic Change Programme Manager</p>
<p>Meeting 6 Feb 2023 tbc</p>	<p>1. Annual Budget and Medium-Term Financial Plan: Pre-Decision Scrutiny <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</p>
<p>Meeting 7 14 Mar 2023 10am</p>	<p>1. Q3 Budget Monitoring 2022/23 <i>Invited to attend:</i> Ben Smith – Director of Finance / S.151 Officer Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</p> <p>2. Planning Annual Performance Report 2021/2022 <i>Invited to attend:</i> Cllr David Hopkins – Cabinet Member for Cabinet Member for Corporate Services & Performance Phil Holmes – Head of Planning and City Regeneration Ian Davies - Development Conservation and Design Manager Tom Evans – Placemaking and Strategic Planning Manager</p>
<p>Meeting 8 18 April 2023 10am</p>	<p>1. Q3 2022/23 Performance Monitoring Report <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr David Hopkins - Cabinet Member for Corporate Services & Performance</p> <p>2. Annual Review of Well-being Objectives and Corporate Plan <i>Invited to attend:</i> Richard Rowlands – Strategic Delivery & Performance Manager Cllr Rob Stewart - Cabinet Member for Economy, Finance and Strategy</p>

Meeting 9
9 May 2023
10am

1. Progress update on the Local Government Use of Data Action Plan (delayed due to pandemic impacts / diversion of resources) - tbc

2. Annual Complaints Report

Invited to attend:

Sarah Lackenby – Head of Digital and Customer Services

Cllr David Hopkins - Cabinet Member for Corporate Services & Performance